

Office of the Director  
**Dr. Bhubaneswar Borooah Cancer Institute**  
A Grant-in-Aid Institute of Department of Atomic Energy, Govt. of India  
and a Unit of Tata Memorial Centre (Mumbai)  
Gopinath Nagar, Guwahati- 781016

No. BBCI-TMC/IT-15/2070/2022

Date: 30/05/2022

Notice Inviting Tender

Dr. B. Borooah Cancer Institute, Gopinath Nagar, Guwahati- 781016 invites sealed tender from authorized vendors to provide offers of the following service:

Sl. No.	Particulars	Qty.
1	Workstation (Lenovo/HP/Dell) (See technical details in Annexure-E)	03 nos( for more details see Annexure -E)

The tender should contain the technical bid and the commercial bid which would be received on or before 20/06/2022 in the Administrative Department, BBCI, at Guwahati-781016 up to 02:00 PM. Technical Bids will be opened on 20/06/2022 at 03:00 PM in the presence of the attending bidders. Time and date of opening of the Price Bid will be intimated only to the bidders who are technically qualified after evaluation of the Technical Bid.

1. Tender will be submitted or dropped in the drop box available in the purchase department in Two Bids in sealed cover super scribed with Tender No. "BBCI-TMC/IT-15/2070/2022" for the following "Workstation"
2. A non-refundable tender fee in the form of Demand Draft / Banker's Cheque of Rs.300/- (Rupees Three Hundred only) plus applicable GST separately drawn on any nationalized bank in favour of 'Dr. B. Borooah Cancer Institute, Guwahati. The tender fee should be enclosed in the Part-I (Technical Bid) of the tender documents. The Tender Document Fee DD number and date should be mentioned on the envelope.
3. No tender will be accepted unless the full amount of the Earnest Money Deposit of Rs. 11,043/- (Rupees Eleven thousand forty-three only) is to be paid. EMD is to be paid by DD in favour of Dr. Bhubaneswar Borooah Cancer Institute. Original receipt must be enclosed with the tender document.
4. **The bids received without paying the tender document charges and EMD charges shall not be considered.**
5. The technically suitable offers shall be shortlisted and the commercial bid will be opened of such technically successful bidders only.
6. The concept of lowest commercial offer will be accepted subject to technical suitability.
7. Director, Dr. B. Borooah Cancer Institute reserves the right to accept the offer by individual terms and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest sealed tender.

8. A complete product catalogue, literature/publication/user information paper should be submitted in the Technical Bid along with the design, drawing etc. including the weight, volume and size of the equipment.
9. The valid technical offers will be evaluated by a Technical Assessment Committee (TAC) of the Institute. The TAC will recommend the technically short listed vendors for further consideration. The technically suitable offers shall be shortlisted and the commercial bid will be opened of such technically successful bidders only.
10. The bidder will also be under obligation to submit the technical specifications & Compliance of the specified item not only in the form of hard copy but also on CD/Pen drive detailing on the left side components and their technical specifications in the prescribed format.
11. **Forfeiture of the EMD:** If for any reason whatsoever any bidder withdraws his bid at any time prior to expiry of the validity period or after issue of the Letter of intent /work Order, Purchase order, refuses to execute the work order/ Purchase order or furnish the Performance Guarantee/Security Deposit for faithful Performance of the contract within the stipulated time, the amount of EMD shall be forfeited to BBCI.
12. Those vendors who have paid Security deposit / Performance bank guarantee must be taken back by the vendor within 3 months of expiry period. If not collected within 3 months, the expired Bank Guarantee shall be destroyed.

**Refund of E.M.D.**

- a) EMD of the successful tenderer shall be refunded after the receipt of installation certificate and 10% Performance Bank Guarantee.
  - b) EMD furnished by all unsuccessful tenderers will be returned as early as possible after the expiry date of validity of their offer but not later than 30 days of award of the contract.
13. Each and every page of the technical offer as well as the commercial offer to be submitted separately should be signed and sealed. No overwriting is permissible and such document having correction is liable to be rejected. However, cutting will be permissible on attestation by the authorized person.
  14. If any dispute arises out of the transaction in any manner that shall be resolved by the sole arbitration which shall be appointed by the Director, BBCI. Director-BBCI shall be the final and sole arbitrator who shall undertake the exercise of arbitration to resolve the dispute and such award as may be given by Director-BBCI shall be final and binding on both the parties.
  15. The damages if occurred to the item / equipment during transit up to its installation and commissioning shall be taken care by the supplier / Indian agent either himself or through second party obligation by way of goods insurance to be arranged with a reputed goods insurance company preferably Indian company. In case an insurance policy taken from insurance company of foreign origin that shall be the responsibility of the supplier / agent and no obligation will be there on the part of the purchaser and every step whatever is required to be taken shall be initiated and taken by the agent. **The vendor has to arrange Insurance till installation and commissioning of the equipment.**

16. At the time of opening of Part –I Technical Bid if a tenderer has included price or any other charges in Part –I or has failed to submit Part-II separately in a sealed envelope, such tenders will be disqualified. The tender opening officer shall make a clear mention regarding the above aspects on the front page of the tender.
17. The successful bidder shall have to supply the materials to this institute at his own risk and responsibility and in good condition in all respects.
18. The price bid tenderers should ensure to quote the prices in the prescribed form. **If a firm quote “Nil” charges / consideration, the bid shall be treated as unresponsive and will not be considered. (as per Rule 160 (xiv) of General Financial Rules 2005 vide DAE letter No. 1/5(3)/2012-Budget/ 2483 dated February 20, 2014).**
19. The detailed price of the equipment should be quoted in **Part II** of the tender in separate envelope in the prescribed proforma i.e. **Annexure-D**.
20. The quoted rate should be **FOR: Destination i.e. Dr. B Borooah Cancer Institute, Guwahati, Assam**
21. The price Bid shall contain price for supply at Dr. B Borooah Cancer Institute, Gopinath Nagar, A K Azad Road, Guwahati-781016, Assam along with mentioning complete breakup i.e. Basic Price, applicable GST along with HSN Code, as per the format. (Price Bid) **Annexure-D**.
- (If zero ‘0’ OR ‘-’ is quoted in GST column; Basic price would be deemed to be including supply & installation (if applicable) and GST.
22. Payment terms: 100% payment within 60 days will be released after the successful supply, installation & acceptance by user department at Dr. B Borooah Cancer Institute on submission of Performance Bank Guarantee @ 10% of purchase order value from a nationalized bank for 39 months.

**For payment, supplier should submit the following documents**

- a) **Three copies of Invoice**
- b) **Packing list / delivery challan**
- c) **Installation Report**
- d) **Any other documents, if required.**

**GST (Goods & Service Tax):**

- GST rates applicable on your quoted item may please be informed
- In the event of increase / decrease in GST, detailed justification and supporting evidence may be submitted for our consideration
- HSN Code for relevant item should be clearly mentioned.

23. Those vendors who have paid Security deposit / Performance bank guarantee must be taken back by the vendor within 3 months of expiry period. If not collected within 3 months, the expired Bank Guarantee shall be destroyed.
24. Decisions of the Technical Assessment Committee/ Purchase Committee/ any other committee constituted by the authority of Dr. B. Borooah Cancer Institute shall be final and binding in all cases.

25. The tender shall be valid for a period of 180 days from the date of the opening of the bid. Validity of the tender shall be extended if required.
26. Warranty / guarantee period and terms of guarantee / warranty including accessories, details of preventive / periodic maintenance, frequency and task description must be specified. Vendors are required to provide **03 (Three) years onsite warranty** along with **02 years extended warranty** separately submit with the tender. From the date of supply & acceptance OR installation & commissioning, whichever is later or item / product / equipment, tenders not confirming to this clause are liable to be rejected.
27. Following documents are attached herewith as a part of NIT:
- Copy of PAN No.,
  - Copy of GST No.,
  - Copy of Trade license.,
  - Income Tax Returns for last three years with audited balance sheet and profit & loss account.
  - Latest Letter of Authority from the manufacturer if the supplier is dealer or agent of the firm.
  - Format of Vendor Capability Performa to be duly filled, signed, stamped and to be submitted with the technical bid. (**Annexure-A**)
  - Format of Notary affidavit of Non-Judicial Stamp Paper of Rs.100/- to be duly filled, signed, stamped and to be uploaded with the technical bid. (**Annexure-B**)
  - Technical compliance in the enclosed format. (**Annexure-C**)

*BL 9 30/5/22*

Senior Administrative Officer  
Dr. B. Borooah Cancer Institute  
Guwahati- 781016

Copy to:

1. Director, BBCI.
2. Dy. Director (Admin), BBCI.
3. Medical Superintendent (I/c), BBCI.
4. SAO/ FAO, BBCI.
5. BBCI website [www.bbcionline.org](http://www.bbcionline.org)
6. BBCI Notice Board.
7. Concerned file.
8. FAO
9. Dy.Head of IT

**DR. B BOROOAH CANCER INSTITUTE**  
A.K. AZAD ROAD, GOPINATH NAGAR  
GUWAHATI-781016. ASSAM

**TENDER FORM**

**Application**

Ref: Tender No:

Date:

1 Name of the Item / Work	
2. Due Date of the submission of the tender.	
3. Receipt No. for EMD Amount and Date	
4. Name / Title of the Bidder	
5. Full Address (recent)	
	E-Mail (recent)
	Tel. No & Mobile No. (recent)
	Fax (recent)
6. Name of the person authorized to deal / undertake business for and on behalf of the bidder	
	Tel. No & Mobile No. ( <b>Recent</b> )
	Fax ( <b>Recent</b> )
	E-Mail ( <b>Recent</b> )
7. Legal entity of the bidder whether Firm / Society / Company / Other entity	
a. Registration No.	b. Authority with whom registered
c. License No. granted by	for
8. Main business of the bidder whether Manufacturer, Business Distributor, Wholesale Dealer, Retail trader or Service Agent	
9. Authorized Area of operation in India	
10. Name of the Principal Organization / Company for and on behalf working in India	
11. Origin of the Principal Organization / Company	
12. Address of the Principal Organization / Company	
	Tel. No. & Mobile No.
	Fax

	E-Mail
13. Name & Address of the Bankers of the bidders.	
14. Authority / Delegation / License No. & Date granted by the principal to the representative bidder	
15. PAN No. TAN No.	
16. Registration No. granted by Central Excise Commissioner for Service tax	
17. CST No. / VAT No. / ST No.	
18. Central Excise License No.	
19. Import / Export Code No. License No. for import	
20. No. of manpower employed by the bidder	a. Scientific                      b. Technical
	c. Administrative                d. Finance
21. Support facility equipment No.	
22. Experience of the bidder in dealing with the tendered item. Tenderer must have similar job done in the line of business / experience with 3 to 5 years will be considered	
23. Whether supply of any item / service to TMC in past; if yes indicate the Purchase Order No. & Date	
24. Any other relevant information for submission	

Certified that the above information is correct & true to the best of my knowledge and belief. Nothing has been concealed and fabricated and in case any information is found incorrect. I, the under signatory will be personally responsible.

**Signature**

**Name of authorized person for bidder with seal**

**Annexure - B**

**Format of Notary affidavit on Non- Judicial Stamp Paper of Rs.100/- stating their in as under: -**

1. Confirming that no case pending against them in court of law, or that no time they were penalized by any court of Law or Regulatory Authority.
2. That the firm is never being blacklisted / penalized / defaulted by any government Institution / Hospitals within last 5 years.
3. That the firm has deposited up to date Sales Tax and Income Tax. (Furnish copy of clearance / Return certificate).

**TECHNICAL COMPLIANCE FORMAT**

**Technical Specification for supply & installation of "Workstation"**

Sl. No.	BBCI tender specification	Technical offer of the bidder	Compliance	
			Yes/ No	Remarks

**COMMERCIAL OFFER / PRICE BID FORMAT – PART II****(A) Name of the equipment: “Workstation”**

\*The details of the price of the equipment should be quoted in Part-II of the tender in a **separate sealed envelope**.

Sl. No.	Items Description / Specification	HSN Code	Quantity	Unit Rate (Basic Price) (INR)	GST % & GST Value (INR)	Total Unit price (INR)
1	Workstation with 03 years onsite warranty		03 nos.			

**Note:**

- The quoted rate should be **FOR: Destination i.e. Dr. B Borooah Cancer Institute, Guwahati, Assam**
  - Any request for rate revision till currency of contract shall not be considered.
  - The currency of all quoted rates shall be in Indian Rupees. All payment shall be made in Indian Rupees.
  - The price Bid shall contain price for supply at Dr. B Borooah Cancer Institute, Gopinath Nagar, A K Azad Road, Guwahati-781016, Assam along with mentioning complete breakup i.e. Basic Price, applicable GST along with HSN Code, as per the format. (Price Bid)
- Annexure-D.**  
(If zero '0' OR '- 'is quoted in GST column; Basic price would be deemed to be including supply & installation (if applicable) and GST.

**Signature of the Bidder with Seal**

**Technical Specification of Workstation**

**1. AutoCAD Workstation ( 01 )**

- a) RAM: 16 GB DDR4 3200MHz
- b) Hard Disk: 1 TB 720 rpm HDD with 512 SSD
- c) Operating System: DOS / No Operating System
- d) Processor: AMD Threadripper PRO 3945WX (12 core/24threads 4.00GHz up to 4.30 GHz with max boost 6MB cache L2/64 MB cache L3)
- e) Graphics card: AMD Radeon 4 GB
- f) Monitor: Full HD 23.8 inch
- g) Keyboard and Mouse
- h) Warranty – 3 Years(onsite)

**2. PACS image (CT Scan, Ultrasound, X ray) Viewing and reporting Workstation ( 01 )**

- a) RAM: 16 GB DDR4 3200MHz
- b) Hard Disk: 1 TB 720 rpm HDD with 512 SSD
- c) Operating System: DOS / No Operating System
- d) Processor: I 7 latest generation with high clock speed
- e) Graphics card: NVIDIA 4 GB
- f) Monitor: 19 inch Square (Dell/HP)
- g) Keyboard and Mouse
- h) Warranty – 3 Years(onsite)

**3. Photoshop and Graphics Workstation ( 01 )**

- a) RAM: 16 GB DDR4 3200MHz
- b) Hard Disk: 1 TB 720 rpm HDD with 512 SSD
- c) Operating System: DOS / No Operating System
- d) Processor: I 7 latest generation with high clock speed
- e) Graphics card: NVIDIA 4 GB
- f) Monitor: Full HD 27 inch
- g) Keyboard and Mouse
- h) Warranty – 3 Years(onsite)

**Note: Each one Workstation need to provide as per above specifications.**