

Dr Bhubaneswar Borooah Cancer Institute

*A Grant-in-Aid Institute of Department of Atomic Energy, Govt. of India
And a Unit of Tata Memorial Centre (Mumbai)*

Gopinath Nagar, A. K. Azad Road,
Guwahati-781016, Assam

No: BBCI-TMC/Gen-444/EoI/ 3283/ 2022

Date: 26 / 07 / 2022

Notice Inviting EoI

“Expression of Interest” (EoI) is hereby invited from registered manufacturers / contractors / firms / individuals for “Digital Archiving & Retrieval of patient’s case file” at Dr. B. Borooah Cancer Institute.

The EoI will be received up to 02:00 PM on 09/08/2022 and will be opened on the same day at 03:00 PM. The complete EoI document, terms & conditions etc can be obtained from the Office of the Director, Dr. B. Borooah Cancer Institute, Guwahati-16, during the office hours from 09:00 AM to 04:00 PM from 26/07/2022 to 09/08/2022 or may downloaded from the BBCI website: <http://www.bbcionline.org/tenders.php>.



Director

Dr. B. Borooah Cancer Institute
Guwahati-16

No: BBCI-TMC/Gen-444/EoI/ 3283/ 2022

Date: 26 / 07 / 2022

Copy to:

1. Dy. Director (Admin), BBCI
2. Medical Superintendent (I/c), BBCI
3. Senior Administrative Officer, BBCI
4. Dy. Controllers of Accounts, BBCI
5. I/c, Engineering Department, BBCI
6. Asst. Administrative Officer, BBCI
7. BBCI Website www.bbcionline.org
8. Notice Board, BBCI
9. Concerned file



Director

Dr. B. Borooah Cancer Institute
Guwahati-16

EXPRESSION OF INTEREST FOR DIGITAL ARCHIEVING & RETRIEVAL OF PATIENT'S CASE FILE OF DR. B. BOROOAH CANCER INSTITUTE, GUWAHATI

Dr. B. Borooah Cancer Institute Invites Expression of Interest (EOI) from registered manufacturers / contractors / firms / individuals for "Digital archiving & Retrieval of patient's case file of Dr. B. Borooah Cancer Institute".

It will be a two stage process with receipt of EoI, technical evaluation of bidders and pre-bid meeting, to be followed by finalization of techno-commercial specifications and offers. After finalization of techno-commercial specifications, the bidder will be required to undertake a detailed site survey in order to prepare their offers.

The EoI bidder will be allowed 10 minutes' time to explain their technical specifications during the technical evaluation meeting before finalization of the technical specification of digital archiving & retrieval of patient's case file.

The EoI consists technical bid only. Commercial bid will be submitted after pre-bid meeting.

The last date and time of submission of EoI is 09/08/2022, 02:00 PM. No EoI will be accepted before closing date & time.

ELIGIBILITY:

1. Up-to-date valid Trade license/ Deed of Incorporation, GSTIN from the competent authority should accompany the EoI.
2. The bidder should be financially sound to undertake the project. The gross annual turnover for previous three years should be enclosed.
3. The bidder should have proven integrity and moral conduct.
4. The bidder should not have been blacklisted in the prior three years by any organization for any reason.
5. The bidder must be a registered **firm / individual / Company** having sound technical knowledge/experience of similar work.
6. The bidder must have its own support infrastructure facility.
7. The bidder must have an adequate manpower and resources with good experience.
8. Registered **firm / individual / Company** should have Income Tax Clearance Certificate/GST clearance Certificate wherever applicable, pan card.
9. The bidder should submit with their bid the above mentioned documents.

INSTRUCTION TO BIDDERS:

A. The EoI should include:

1. A '**Capability Statement**' including-
 - a. The Company/Organization/firm/individuals/manufacturer profile.
 - b. Technical experience.
 - c. List of similar projects executed and completed in the last 3 years.
 - d. List of ongoing similar projects.
 - e. Financial turnover and profitability for the last 3 financial years backed by financial statements.
 - f. GST registration and PAN.
 - g. Contact mobile number and email address.
2. A participation fee of **Rs.500/- plus applicable GST (non-refundable)** in form of Demand Draft/ Banker's Cheque on any nationalized bank in favour of 'Dr. B. Borooah Cancer Institute, Guwahati-16. The participation fee can also be

- B. The EoI should be as concise and focused as possible to give evidence of the above requirements and should in no case be longer than 5 pages, including the capability statement and organization profiles.
- C. The EoI may be delivered physically at the **office of the Director, Dr. B. Borooah Cancer Institute, AK. Azad Road, Gopinath Nagar, Guwahati-781016**; or electronically by email to bbci_info@yahoo.co.in before the closing time.
- D. All queries should be made through email to bbci_info@yahoo.co.in before closing time.
- E. Any EoI with adequate information and those which does not meet the above criteria, or those received after the closing date will not be considered.

The pre-bid meeting with the bidders will be held on 09/08/2022 from 03:00 PM in the Conference Hall of the Institute.



Director

Dr. B. Borooah Cancer Institute
Guwahati-16