

Office of the Director
Dr. Bhubaneswar Borooah Cancer Institute
A Grant-in-Aid Institute of Department of Atomic Energy, Govt.
of India and a Unit of Tata Memorial Centre (Mumbai)
Gopinath Nagar, Guwahati- 781016

No. BBCI-TMC/ACA-pt.-iii/Gen-438/ 1663 /2022

Date: 21.04.2022

SHORT TENDER NOTICE

Dr. B. Borooah Cancer Institute, Gopinath Nagar, Guwahati- 781016 invites quotations from **Authorized Godrej Dealer** to provide offers of the following service:

SI. No.	Particulars	Qty
1	Chair for reading desk- Bravo visitor (Black)	12 nos.
2	4 door Bookcase (Size: 1742H x 914W x 320D)	2 nos.
3	Office Table- Enzo 5026 (Size: 1500W x 750D x 750H)	1 no.

1. The quotation must be in the same order as in the specifications and should be free from correction/ erasures. In case there is any unavoidable correction it should be properly attached. If not, the quotation will not be considered. Quotations written in pencil will not be considered.
2. The vendor should provide authorization letter along with their offer.
3. The quotation shall be submitted in one sealed form at Dr. BBCI office and this will be received up to **2:00 PM of 28.04.2022** and the same will be opened on the same day at **3:00 PM**.
4. The quotation must accompany the Product details.
5. Director, Dr. B. Borooah Cancer Institute reserves the right to accept the offer by individual terms and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
6. Please mention the make/brand and model of the quoted product. Also submit necessary leaflet of the quoted product.
7. The quotation notice number must be clearly mentioned on the envelope.
8. The valid technical offers will be evaluated by a Technical Assessment Committee (TAC) of the Institute. The TAC will recommend the technically short listed vendors for further consideration. The offers of the technically short listed vendors/products will only be considered for price comparison.
9. The successful quotationer shall have to supply the materials to this institute at his own risk and responsibility and in good condition in all respects.
10. The quotation notice is to be duly signed on all pages as a token of having accepted all terms and conditions (no thumb impression is to be affixed).

(Cont./ p 2)

11. The price should be quoted in the following format which should be inclusive of all charges. Taxes, if any, should be shown separately. However, GST will be paid to the successful vendor at prevailing rate at the time of billing/ payment.

SL No	Item	Unit Price (Rs.)	Qty.	Amount before GST(RS.)	GST %	Any other taxes, if applicable	Grand Total (after GST)(Rs.)

12. The quotation shall include delivery time, payment terms, etc. and other relevant T & C.
13. The rate should be quoted both in figure and in words.
14. Payment terms: Payment after successful delivery of the items.
12. Incomplete quotation not in conformity with the terms and conditions as in this quotation notice will be rejected outright.
13. Decisions of the Technical Assessment Committee/ Purchase Committee/ any other committee constituted by the authority of Dr. B. Borooah Cancer Institute shall be final and binding in all cases.

Copy to:

1. BBCI website www.bbcionline.org
2. BBCI Notice Board

Dy. Director (Academics)
Dr. B. Borooah Cancer Institute
Guwahati- 78 1016

Technical Specification

Dr. B. Borooah Cancer Institute, Gopinath Nagar, Guwahati- 781016 invites quotations from **Authorized Godrej Dealer** to provide the following furniture item: -

1. **Chair for reading desk- Bravo visitor (Black)**
2. **Four door Bookcase (Size: 1742H x 914W x 320D)**
3. **Office Table Enzo-5026 (Size: 1500W x 750D x 750H)**