

Dr. Bhubaneswar Borooh Cancer Institute

A Grant-in-Aid Institute of Department of Atomic Energy, Govt. of India
And a Unit of Tata Memorial Centre (Mumbai)
Gopinath Nagar, Guwahati- 781016

No. BBCI-TMC/Misc-216/Store/3516/2022

Date: 10.08.2022

NOTICE INVITING TENDER

Sealed tenders are invited by the Director, Dr. B. Borooh Cancer Institute, Gopinath Nagar, Guwahati-16 for Disposal of Corrugated Boards (Packing Box) for a period of one year (extendable for one more year subject to satisfactory performance) from established and reputed scrap contractors.

Sl. No.	Particulars	Estimated Quantity
1.	Empty Plain Card Board Boxes of diff. sizes, shapes (brown/white colour) from small to big size (corrugated boxes)	6000 Kg/per year

GENERAL TERMS AND CONDITIONS

1. Sealed Tenders/ offers are invited for and behalf of Director, BBCI for Disposal of waste of routine Corrugated Boards on annual contract basis without any guarantee of measurement, weight and quantity.
2. Tender Documents will be available in the website www.bbcionline.org from 11th of August 2022.
3. The quotation shall be submitted in one sealed and this will be received up to **2:00 PM** of **23. 08. 2022** and the same will be opened on the same day at **3:00 PM**.
4. **Period of contract:** The contract will be initially for a period of One year from 01st September, 2022 to 31st August, 2023, extendable for another one-year subject to satisfactory performance on same rates terms & conditions.
5. No tender will be accepted unless the full amount of the Earnest Money Deposit of **Rs. 2,400/- (Rupees Two Thousand Four Hundred Only)** is paid. EMD is to be paid **by DD in favour of Dr Bhubaneswar Borooh Cancer Institute**. Original receipt must be enclosed along with the tender document. The Earnest money of the firms whose quotation are not accepted shall be released after the award of the contract to the successful bidder. EMD of successful bidder shall be retained by the Institute as a Performance security deposit and will be refunded after completion of contract, after adjustment of all dues, if any.
6. The rates if accepted for lifting of the scrap material will be applicable for the one year.
7. The tender shall be valid for 90 days from the date of opening of the tender.
8. Tender received without Earnest Money Deposit (EMD) will be summarily rejected.
9. If the firm is found violating any of the terms and conditions of the contract or the contractor's service is found unsatisfactory, Performance Security Money will be forfeited.
10. The financial offer of highest rates of the basic rates will be evaluated.
11. Scrap disposed to the contractor shall not be taken back by BBCI under any circumstances.

12. The contractor has to make his own arrangements for lifting & removal of scrap material once in a week or as & when requirement of the Institute with gate out pass from BBCI campus after full payment and if contractor fails to lift the material once in a week or as & when requirement of the center a penalty of Rs. 500/- per day may be imposed. Contractor shall make his own arrangement of manpower, material, transportation, etc. for removal and lifting of scrap material. Failing to do so, necessary action will be taken by the institute.

13. The contract may terminate by giving one-month prior notice by either side.

14. The weighing of the material will be made by the disposal committee/Authorized person of BBCI in the present of the party.

15. No unauthorized person will be allowed to lift out material.

16. No subcontractor will be allowed to enter into contract during the rate contract period. Any tax liabilities will be on contractor's part and the institute will not be responsible in any manner.

17. Final decision as may be taken by the Director of the Institute in case of dispute, If any between the contractor and the disposing officer shall be analyzed by him/her and his order will be binding on both the parties.

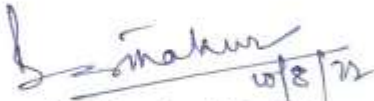
18. The total cost of the scrap material at the approved rates shall be deposited with cashier of the Institute in cash or by demand draft before taking the material out of the gate of the Institute.

19. Each page of the tender should be signed /stamped by the bidder(s).

20. It is mandatory for the bidder to provide self-attested copies of documents as given below for qualifying this tender.

- a) Address Proof (Voter -I card/ Aadhar card/ Electricity bill/ Telephone bill or any other documents etc.)
- b) Income Tax PAN no.
- c) Trade License
- d) GST (Goods and services Tax) registration no.

21. It is responsibility of the tenderers's to see that the completed bidding documents are **deposited in the Tender box kept in Dr. B. Borooah Cancer Institute, Gopinath Nagar, Guwahati-781016.** Dr. B. Borooah Cancer Institute on or before the date and time mentioned above for submission of tender, failing which the bid would be considered late and rejected. Mere handing over of the bidding documents at reception or at any other counter or room or person cannot be considered as submission of bid.


Dy. Director (Admin)
Dr. B. Borooah Cancer Institute
Guwahati-16

I / We have read the Terms and conditions and the same are acceptable to me/us.

(Tender's Signature)

TENDERER'S FULL NAME & ADDRESS: NAME: _____ ADDRESS: _____

INSTRUCTION TO THE BIDDER

Bidders are requested to take note of the following instructions while filling the tender form for submission of their offer:

1. Bidders should ensure that the tender should be in complete in all respect should be sealed in a cover/envelop of suitable size which should be super scribed with tender reference no. and name of the work/service.
2. The tender should read the general terms and conditions and take note of them and give their acceptance to that effect.
3. The bidder should ensure that the amount written in such a way that interpolation is not possible. No blank space should be left.
4. Failure to full fill any of the conditions shall render the bidder for rejection
5. The bidders are advice to carefully understand the documents required to be submitted as part of the bid. Please note the no. of documents have to be submitted. Any deviation from these may lead to rejection of the bids.
6. The bidder is also advice to ensure that all the tender documents are signed by the authorized person and rubber stamp should be affixed wherever asked for.
7. The Offer should be submitted within the schedule time limits and delay if any occurred in submission on account of any reason, whatsoever, shall not be Condon and such delay offers received late shall be liable for rejection.
8. The Director, BBCI reserves the right of cancellation, adding, reducing, deferring the tender in total or partially without assigning any reason there of and claim in this behalf shall not be tenable for compensation in one way or the other. In such case the bidder will be refunded with the EMD without any payment of interested within reasonable time.

Certified that I have read the above instruction carefully and taken note of them for compliance.

Signature & date

Name of the Bidder

Rubber Stamp

DR BHUBANESWAR BOROOAH CANCER INSTITUTE
Gopinath Nagar, Guwahati-781016, Assam

Format of Price Bid

SR. NO.	PARTICULARS	UOM	Estimated Quantity (Per Year)	BASIC RATE	GST	Any Other Tax	Final Rate
1.	Empty Plain Card Board Boxes of diff. sizes, shapes (brown/ white colour) from small to big size (corrugated boxes)	Per Kg	6000 kg				

Date:

Signature
Name of authorized person for bidder with seal