



Dr. B. Borooah Cancer Institute

(Regional Institute for Cancer Treatment & Research)

Guwahati-781016

No. BBCI / Misc-27 / RPP-IV / 4034 / 2012

Date : 09.07.2012

NOTICE INVITING TENDERS

Dr. B. Borooah Cancer Institute, Gopinath Nagar, Guwahati-16, invites sealed tender affixing court fee stamp worth Rs.8.25/- (Rupees eight and paise twenty five only) for supply, transport to site, installation and commissioning of **LEICA / NICONS / OLYMPUS / KARL ZEISS make BINOCULAR MICROSCOPE** from reputed and financially sound supplier / manufacturer/ dealer/ firm/ company etc. for use in the Pathology Department of the Institute as per terms and conditions indicated below:-

- [1] The tender shall consist of 2 parts, namely **Part-I** and **Part-II**, in separate sealed cover. **Part-I** shall cover **technical** and **Part-II** the **commercial** aspects of the bid. Both Part-I and Part-II shall be submitted in one sealed cover and this will be received upto **2:00 PM** of **30.07.2012** and will be opened on the same day at **3:00 PM**. **The court fee stamp of Rs.8.25/- should be affixed in the Part-I (Technical Bid) of the tender.** The tenderer or his representative may remain present at the time of opening.
- [2] Complete information should be given indicating among other things, facilities required for installation such as electric power supply, ventilation, ducting, minimum area required for housing the unit along with its control panel and optimum climatic condition for operating the system etc.
- [3] The rate should be quoted as per the technical specifications enclosed herewith as **Schedule-‘A’**. There should not be any deviation of the specification as devised by the Institute. The model and make as per specification may also be indicated. The tenderer if so desired may quote for more than one model/make conforming not below to the specifications as devised by the Institute.

The details of the price of the equipment should be quoted in Part-II of the tender in the following manner:-

- (a) Basic price with one year warranty,
- (b) Other charges such as freight, insurance, installation, charges on road permit, transportation upto site of installation, bank charges and any other charges whatsoever it may be;
- (c) Excise Duty, Customs Duty/ Octroi (*if applicable*)(*should be shown separately*)
- (d) Road permit tax or any other entry tax (*if applicable*) (-do-)
- (e) State / Central Sales Tax / or VAT (*as may be applicable*) (-do-)

Note : If any tenderer quotes their commercial offer in any foreign currency other than Indian Rupee, the same will be converted into Indian Rupees for comparison taking the prevailing exchange rate on the date of opening of commercial offer.

- [4] Customs Duty Exemption Certificate on payment of customs duty, as may be admissible, will be provided in case of necessity.
- [5] **Earnest Money Deposit of Rs.10,000/-** (Rupees ten thousand only) must be submitted in form of Bank Draft (Nationalized Bank) in favour of **“Dr. B. Borooah Cancer Institute, Guwahati-16”** along with the **Part-I** of the tender.
- [6] The Earnest Money Deposit will be returned to the tenderer by A/c payee cheque if the tender is not accepted. In case the tender is accepted, EMD will be retained till the execution of the contract. No interest will be paid on EMD by this Institute.
- [7] Up-to-date valid Sales Tax Clearance certificate etc. from the appropriate authority should accompany the tender.
- [8] Successful tenderer will have to enter into a contract for supply, transportation, installation & commissioning of the equipment to the hospital as per the direction of the Institute.
- [9] Bank guarantee being 10% of the total value of work towards satisfactory performance and services during the warranty period of the items will have to be submitted by the successful tenderer within 30 (thirty) days from the date of issue of notification of award by the purchaser after signing of the contract by all the parties to the agreement. The bank guarantee shall remain valid 60 days beyond the warranty period of the equipment.
- In the case of Bank Guarantee furnished from banks outside India (i.e. Foreign Banks), it should be authenticated and countersigned by any nationalized bank in India by way of back-to-back counter guarantee.
- The successful tenderer shall also submit performance bank guarantee @ 2.5% of the equipment value (as per contract) during the post-warranty Comprehensive Annual Maintenance Contract.
- [10] **The warranty** of the equipment / machinery should be for a **minimum period of one (1) year** from the date of installation / commissioning. During the period of warranty of the equipment/ instrument to be supplied, the tenderer shall provide free maintenance services and replacement if required free of cost. The **details of year-wise Annual Maintenance Contract (both comprehensive and non-comprehensive) upto 5th year** beyond expiry of the standard warranty period of the equipment should be quoted separately.
- [11] Local service facilities to be available in Guwahati for maintenance/repair of the equipment may also be specified.
- [12] The detail tender documents can be downloaded from the website of the Institute **www.bbcionline.org (see bulletin → tender..)**. The tender document downloaded from the website will be accepted only on furnishing of non-refundable tender fee in the form of crossed Demand Draft / Banker’s Cheque of **Rs.1000/-** (Rupees one thousand only) separately drawn on any nationalized bank in favour of ‘Dr. B. Borooah Cancer Institute, Guwahati.’ In this case, the tender fee shall be submitted along with the EMD in the Part-I of the tender. However, the tender cost should not be mingled with EMD. If the tender document is downloaded from our website, while furnishing the tender, it should be superscribed legibly on the left corner of the sealed cover as **“TENDER COPY IS DOWNLOADED FROM BBCI WEBSITE”**.

- [13] All pages of the Tender should be page numbered and indexed.
- [14] The tender is to be duly signed on all the pages as a token of having accepted all the terms and conditions (no thumb impression is to be affixed).
- [15] The tender documents are non-transferable.
- [16] The tender will not be accepted after due date and time. If the last date for submission happens to be holiday, the last date will be extended to the next working day in the same sequence with no change in timing. If the date of opening happens to be holiday it will be extended to the next working day with no changing of time.
- [17] The technical part of the tender will be evaluated / screened by a Technical Committee of the Institute, which will short-list the valid tenders. The date and time of opening of the commercial bids of the short-listed tenders will be intimated. Representatives of respective vendors / companies may remain present at the time of opening of the commercial bid, when intimated.
- [18] The equipment to be supplied should be of best quality of reputed manufacturer.
- [19] The tenderer should submit their credentials alongwith Part-I of the tender consisting of the following:-
- i. Court fee stamp of Rs.8.25p (to be affixed)
 - ii. Certificate of previous experience of similar job with list of institution / Govt. Department / Agency where supplied.
 - iii. Certificate of dealership etc. from the appropriate manufacturer in case the tenderer is a dealer.
 - iv. Certificate in regard to license of manufacturing in case of manufacturer.
 - v. Certificate in regard to registration of firms alongwith trade license.
 - vi. Certificate of quality control if any in respect of equipment to be supplied.
 - vii. Compliance statement based on technical specifications prescribed in the tender notice.
 - viii. Photocopy of the document in support of payment of the tender fee.
- The brochure / leaflets / catalogue in respect of the equipment as and where applicable may also be enclosed.
- [20] The sealed tender is to be dropped in the tender box as will be kept in the office of the undersigned within the period and time as mentioned above. However, outstation tenderer may submit tender/s by speed post/courier service/registered post to be received by the undersigned on or before the date of closing time of tender. The undersigned will not be responsible for any postal delay in receipt of the tender in due date and time. The tender if sent by post or by courier, but not received by the undersigned within the stipulated date and time will not be accepted.
- [21] The successful tenderer shall have to execute a DEED of contract in the form as may be prescribed by the undersigned in due course.
- [22] The rate if accepted will remain valid for 1(one) year from the date of acceptance and there will no change under any circumstances during the period.
- [23] The rate should be quoted both in figure and in words.
- [24] The successful tenderer shall have to supply the intended equipment to this Institute at his own risk and responsibility and in good condition in all respects.

- [25] Incomplete tender not in conformity with the terms and conditions as in this tender notice will be rejected outright.
- [26] The undersigned reserves the right either to accept or to reject any or all the tenders without assigning any reason thereof and is not bound to accept the lowest tender.
- [27] Decision of the Technical Assessment Committee / Purchase Committee / Finance Committee or the Management Council of the Institute shall be final and binding in all cases.



Director

Dr B Borooah Cancer Institute
Guwahati-781016

DETAIL TECHNICAL SPECIFICATIONS OF BINOCULAR MICROSCOPE

- Binocular Head
- Eye pieces - 5X, 10X (anti mold) achromat
- Objectives - 2.5x, 4x, 10x, 40x, 100x (antimold) (Achromat)
- Coaxial Coarse and fine focusing symmetric positioning of fine control & stage handle
- Rectangular mechanical stage, double plate system stage, removable slide holder, travel area 76(X) x 40(Y) with a right hand stage handle
- Adjustable vertical condenser, movement range 10 mm
- Illumination by LED
- Maximum voltage 6 v, lamp changeable by removing the field lens unit.
- Magnification should be superb (40X - 1500X)
- Click stop, elastic nose piece

Note :

- *Please mention the model, make, month & year of introduction of the equipment.*
- *The rates of consumables including chemicals and plastic wares, if applicable for the system, should be quoted separately.*

ACKNOWLEDGEMENT – FOR OFFICIAL USE ONLY

Dr. B. Borooah Cancer Institute

(Regional Institute for Cancer Treatment & Research

Guwahati-781016

Subject .. Purchase of LEICA / NIKONS / OLYMPUS / KARL ZEISS make
BINOCULAR MICROSCOPE for Pathology Department of
Dr B Borooah Cancer Institute

Tender Notice .. No. BBCI/Misc-27/RPP-IV/ 4034 / 2012 dtd.09.07.2012

Tender documents issued as follows :

- (a) Tender terms and conditions (Page : 1 to 4)
- (b) Detail technical specifications (Schedule-A) (Page : 5)

Issued by –



Director

Dr B Borooah Cancer Institute
Guwahati-781016

*Received the Tender papers
From the office of the Director,
Dr B Borooah Cancer Institute
on payment of non-refundable
Tender Fee amounting to Rs.1,000/-
(Rupees one thousand only) in cash /
Vide Banker's Cheque / Bank Draft No.....
dt..... (Bank :)*

TENDERER
(Name & Signature)

Date :