

# **Call for Expression of Interest for Design and Construction of kitchen for 200 bedded hospital of BBCI**

## **Disclaimer**

This Expression of Interest document is issued by Dr Bhubaneswar Borooah Cancer Institute (Regional Cancer Centre Guwahati) with the sole objective to solicit expression of interest for an implementable and viable solution for setting up of a kitchen to provide free cooked meals to in-patients of the existing 200 bedded Cancer Hospital at Gopinath Nagar, Guwahati-16, with provision to include meals on payment to another 500, including employees, out-patients, attendants and visitors.

The technical /functional information provided in this document are only indicative. Appropriate scope of work, technical specifications, bill of materials etc will be provided in the Request for Proposal. This document does not constitute an offer or invitation, and nothing contained in this document shall form a basis for any contract or commitment whatsoever.

## **Introduction :**

Dr Bhubaneswar Borooah Cancer Institute (BBCI), Regional Cancer Centre Guwahati, situated at Gopinath Nagar, Guwahati-16, provides comprehensive cancer care to patients from all over the Northeast. Annually around 35000 patients visit the hospital for treatment of cancer. BBCI has an indoor facility of 200 beds. In-patients are provided two principal meals daily, either veg or non-veg, taking into account the various food habits of the region. There are also special requirements like liquid feeds for tube feeding, which are provided from the hospital kitchen. The kitchen uses LPG cylinders for cooking, and the food is prepared manually by workers and distributed through carts. The Management of BBCI has decided to upgrade the kitchen service and incorporate modern methods and equipment for storage, preparation, cooking, distribution, washing, sterilization, and disposal of wastes. In future the kitchen may also cater to OPD patients, attendants, staff and visitors, and may include snacks and beverage items.

## **Broad scope of work :**

### Components in brief :

- Assessment of requirements of demands, space, equipment, supplies and sourcing of water, fuel, electricity, manpower, etc.
- Develop a detailed plan, including any innovation which may contribute positively to food quality, work flow, standards of hygiene and safety while keeping the system lean and efficient.

- Preparation / modification (civil and electrical works) of the existing kitchen building with necessary but minimum restructuring and reinforcements for setting up the facility as per the proposed plan. The existing building is of RCC construct with neat cement flooring, 40 years old, and structured for a single floor only. The floor plan and Google map view is provided in the annexure.
- Installation of equipment and commissioning.
- Necessary training of staff on handling equipment, safety, and crisis handling.
- Any relevant certifications if required.
- Warranties and contract maintenance.

#### Requirements in brief :

- As stated, the kitchen should prepare and serve food to specified number of people.
- Cooking to be done mostly using LPG.
- Steam cooking for rice, dal and vegetables to be preferred. Meals are rice - based, consistent with the food habits of the region.
- Braising for fish, paneer, some vegetables is required.
- Distribution of food in different floors will be through trolleys, and have to be carried in lift/ramp. Therefore, trolleys must not be wider than 30 inches, and must be stable as well as spill proof at 20 degree tilt in the ramps.
- Include automatic separation of solid wastes and water during washing.
- Include facility for in-vessel composting of the wastes from given volume of food.
- Include suitable fly-control, smoke and odour control measures.
- Include aesthetic design and interiors.
- Include facility for preparation and distribution of liquid whole meals for tube/oral feeding

### **Instructions to participants :**

1. Applicants are expected to verify their competency and eligibility prior to submission of the EOI.
2. Eligibility :
  1. Manufacturers/Suppliers/Firms must be registered in India, and have experience/capability in handling the said work.
  2. In case of a consortium, the primary firm/company should be able to accept legal, financial and logistic responsibilities for execution of the work, including liabilities on default.
  3. An individual applicant should be registered with appropriate authorities for handling such activities, Should have requisite

knowledge and experience and should have financial capability for handling project up to 50 lakhs.

4. The applicant should have a sound financial and legal track, and must not have been debarred from participating in any bids by any court of law, or authority anywhere in India.
3. Submission of EOI :
  1. Documents are to be submitted in a sealed envelope superscribing the name of work, along with a soft copy in CD of the Presentation/plan as described below.
  2. The EOI shall consist of
    1. Covering letter (Appendix1) **with Court Fee stamp of Rs 8.25 affixed**
    2. Copy of Certificate of Registration
    3. PAN/TAN details
    4. List of experience/ competencies relevant to execution of the said project, and supporting documents.
    5. **A presentation/plan for this project**, based on the information provided, **with a soft copy in a CD**. The presentation should include photographs / images of the actual items proposed to be used in the project, if selected.
    6. **Time-line** for execution of the project if selected, based on the applicant's own capabilities vis-a-vis his/their presence in the region.
    7. A component-wise **budgetary estimate** for the project. No commercial offer is solicited.
4. The last date for submission of the EOI is **16.9.13** up to 2:00pm. In case the last date of receipt of EOI be a holiday, the same will be extended upto the next working day at 10:00 am. No EOI will be accepted after the due date and time.
5. The EOI will be opened on the same day, or next working day in case of a holiday, at 3:00 pm. The applicant or his bonafide representative may be present at the time of opening the EOI.
6. **After technical evaluations a Request for Proposal (RFP) with Commercial offer with technical details suitable for BBCI kitchen will be made restricted to all participants of the EOI.**
7. The BBCI Authority shall reserve the right to reject the EOI of any participant without assigning any reason thereof.

Sd/-

**Director**

Dr B Borooah Cancer Institute,  
Guwahati - 781016

Appendix 1

**Company Letterhead**

[Date]

To  
The Director,  
Dr B Borooah Cancer Institute,  
Gopinath Nagar, Guwahati 16.

Reference : Invitation for Expression of Interest for design and execution of BBCI  
kitchen  
Sir,

This is to notify that our company/ Consortium/ I in the capacity of an individual bidder intend to submit a proposal in response to the EOI for design and implementation of the kitchen for the 200 bedded hospital of BBCI.

I/We confirm that the information contained in this response or any part thereof, including its exhibits, documents and instruments delivered or to be delivered to BBCI is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the authorities in its process of short-listing. We understand and agree to comply for verification, and if anything is found to be misleading towards undue favours, we are liable to be dismissed or the contract is liable to be terminated during the project if selected.

I/We are entitled to act on behalf of our Company/Firm/Organisation/Consortium and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated this day of                      2013.

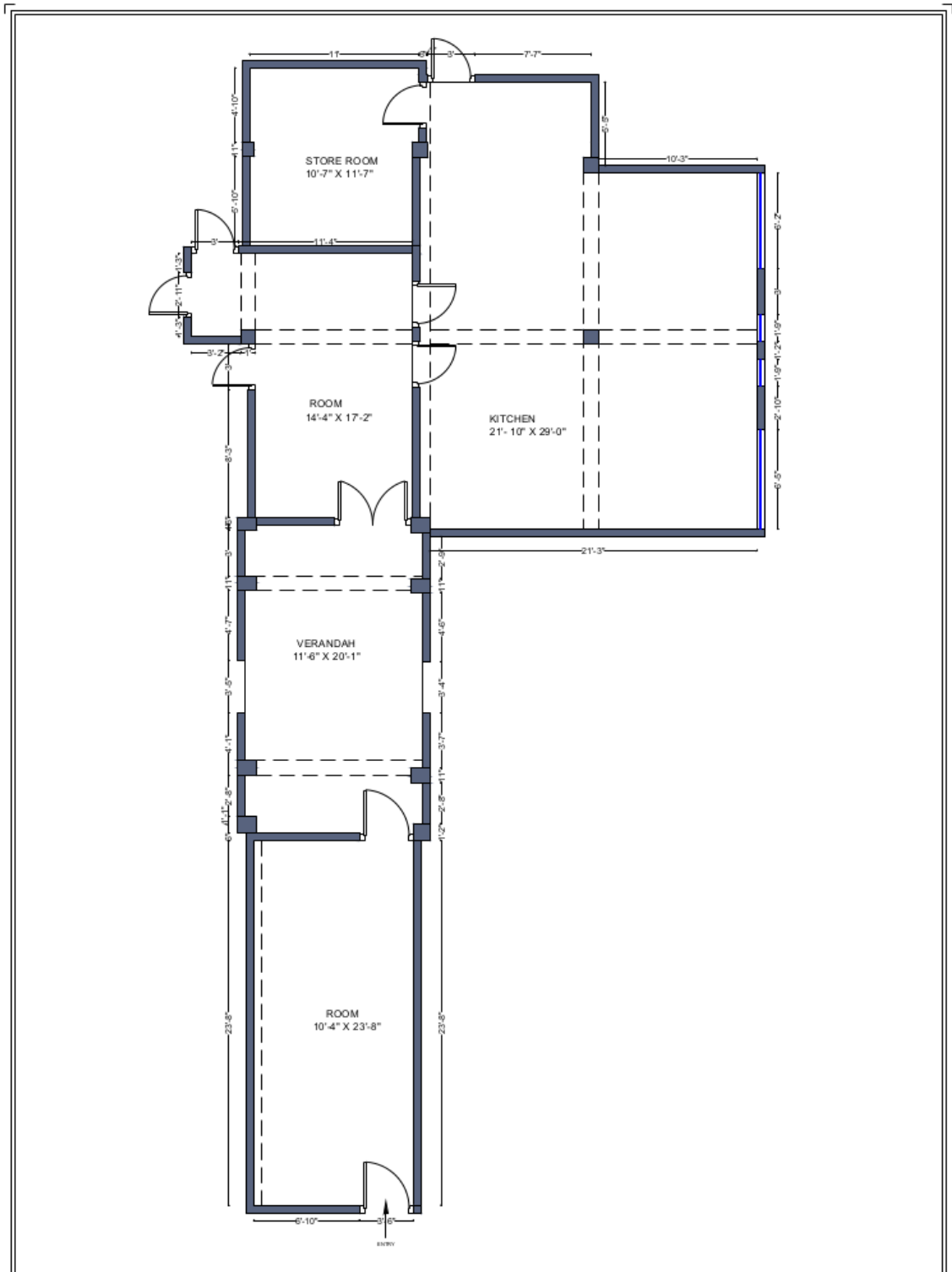
(Signature)  
(In the capacity of)

Duly authorised to sign for and on behalf of :  
[Agency's Name]

I, ....., certify that I am ..... of ...[Agency/Company],  
and that ..... who signed the above response is authorised to bind the  
corporation by authority of its governing body.

(Signature, Seal, Name, Address, Mobile and telephone numbers), [Date]

Appendix 2A : Floor Plan of the Existing structure of the Kitchen of BBCI



<b>M/S AVANT GARDE</b> ARCHITECTS. & ASSOCIATES B.R. TOWER, 2ND FLOOR, JANA P. ATHULLIBARI GUWAHATI-78 PH: 9435733151 e-mail: avantgarde.asiam@gmail.com <small>DO NOT MEASURE THE OFFERING. REFER THE                  REVISION ENCLOSURE.</small>	<b>NOTES</b> BOB 9'8" BOS 10'8" DOOR HT 6'9" LINTEL 9" VENTILATOR 2'	<b>SHEET NO.:</b>	<b>DRAWN BY:</b>	<b>SHEET TITLE:</b>	<b>PROJECT NAME</b>  BBCI
		DATE: 20.08.13 DESCRIPTION:	AYESHA AGARWAL REVIEWED BY: SUMEET BAGREE	EXISTING KITCHEN PLAN ISSUED TO: CLIENT	

Appendix 2 B : Google Map selection of the area and layout of the kitchen in the hospital building of BCCI

