

Dr. Bhubaneswar Borooh Cancer Institute

A Grant-in-Aid Institute of Department of Atomic Energy, Govt. of India
And a Unit of Tata Memorial Centre (Mumbai)
Gopinath Nagar, Guwahati- 781016

No. BBCI-TMC/Misc-246/3926 /2020

Date: 17.12.2020

TENDER FORM

Dr. B. Borooh Cancer Institute, A. K. Azad Road, Gopinath Nagar, Guwahati-7810 16 invites sealed tender from the reputed company, manufacturer, authorized supplier/ dealer etc. for **Registration of Vendors / Suppliers** for the period of **Jan 2021 to Dec 2023**.

| SL No | Category |
|-------|--|
| 1 | Computer Peripherals |
| 2 | Computers |
| 3 | Networking components |
| 4 | Computer Components (Hardware) |
| 5 | OT Equipment |
| 6 | ICU Equipment |
| 7 | OT instruments other than surgical hand instruments |
| 8 | ICU Consumables for monitor, Ventilator and similar |
| 9 | Surgical Hand Instruments like forceps etc. |
| 10 | Hospital Furniture |
| 11 | Disposable Consumables |
| 12 | Sanitization articles |
| 13 | Office Furniture (Brands like Godrej, Steel & Style, Zuari Furniture etc.) |

Terms & Conditions:

1. The said registration qualifies a particular vendor for consideration for issue of tender paper in case of **limited tenders for relevant category only** for which vendor is registered/ empanelled. However, this will not give any claim to the party for award of work/ purchase order.
2. BBCI reserves the right to accept, consider or reject any or all applications without assigning any reason thereof. The decision of BBCI in respect of registration of parties for various categories of items shall be final & binding on all concerned registered firm/ vendors in the panel of BBCI
3. This document is treated as valid contract between BBCI and Vendor and adherence to all aspects of fair trade practice in executing the purchase orders/ work orders placed by BBCI from time to time during the registration period.
4. The Tender Document is to be duly signed on all pages as a token of having accepted all terms and conditions (no thumb impression is to be affixed).

5. Tender Documents addressed to the DIRECTOR, DR. BHUBANESWAR BOROOAH CANCER INSTITUTE, GOPINATH NAGAR, GUWAHATI-781016 should be dropped in the drop box available in the Office of the Director, Dr B Borooah Cancer Institute, on or before **18-01-2021** up to **2:00 pm.** and tenders which are received late will not be considered.
6. It is responsibility of the tenderers's to see that the completed bidding documents are deposited in the Tender box kept in Dr. B. Borooah Cancer Institute, Gopinath Nagar, Guwahati-781016. Mere handing over of the bidding documents at reception or at any other counter or room or person cannot be considered as submission of bid.

7. Arbitration :

If any dispute arises out of the transaction in any manner that shall be resolved by the sole arbitrator to be appointed by the Director, BBCI and the contractor/vendor undertakes that he shall accept such appointment even if the sole arbitrator shall be an employee of BBCI. In case such person is not acceptable to the Contractor/Vendor, Director, BBCI shall be the final and sole arbitrator and award given by him shall be final Jurisdiction and binding on the parties. In case of disputes/differences referred as per law to courts, the Honorable Courts in Guwahati will have exclusive Jurisdiction

8. Governing Law:

The Law in force in India, from time to time shall only have application, and the courts in Guwahati shall have exclusive Jurisdiction to adjudicate the disputes/differences arising out of this contract.

9. Following documents are attached herewith as a part of NIT:

| | |
|-------------------|--|
| Annexure A | Format of Vendor capability proforma to be duly filled, signed, stamped and to be submitted with the Tender Documents. |
| Annexure B | Format of NEFT / RTGS details to be duly filled, signed, stamped and to be submitted with the Tender Documents. |
| Annexure C | Category wise list of items. |

Tenders / bidders are requested to read carefully all above mentioned documents (Annex-A to C) prior to submission of the tender. Information as asked to be filled in various formats should be properly filled and submitted.



Director
Dr B Borooah Cancer Institute
Guwahati-16

To:

1. BBCI website www.bbcionline.org
2. Local News Paper.
3. BBCI Notice Board

DR BHUBANESWAR BOROOAH CANCER INSTITUTE

Annexure A

A Grant- In- Aid Institute of Department of Atomic Energy, Govt. of India
& a unit of Tata Memorial Center, Mumbai
Gopinath Nagar, Guwahati-781016, Assam

Vendor Capability Proforma

1. **Name of The Company:** -----

2. **A) Head Office/Registered Office:** -----

Telephone No: -----

Email ID: -----

Web Site (if any): -----

Year of Establishment: -----

B) Branch Office in Guwahati, if any: -----

Telephone No: -----

Email ID: -----

3. **Name of Chief Executive/ Proprietor/
Partners:** -----

Telephone No. -----

4. **Name of Contact Person:** -----

Telephone No. -----

E-Mail: -----

5. **Type of Organization:** Tick(v) **Documents to be enclosed**

- a) Proprietary Trade License
- b) Partnership Partnership Deed, Trade license
- c) Private Ltd. Co. Memorandum of Article
- d) Public Ltd. Co. Certificate of Registration
- e) Public Sector Trade License

6. **Nature of Business:**

Manufacturing Service Dealership Stockiest

Indian Agent Indian Branch Office Others

7. **Class/ Type of Product/ Materials Manufactured/ Sold/ Serviced/ Fabricated:**

Computer Peripherals Computers Networking components
 Computer Components (Hardware) OT Equipment ICU Equipment
 OT instruments other than surgical hand instruments ICU Consumables for monitor,
 Ventilator and similar Surgical Hand Instruments like forceps etc.
 Hospital Furniture Disposable Consumables Sanitization articles
 Office Furniture
 Others (Please Specify)

8. Commercial Information of Registration (Enclosed Attested Copy wherever applicable)

- a) PAN No.:
- b) Sales Tax Registration No./GST No & Certificate;
- c) FDA Licence No.(if Required):
- d) Factory Act Licence/SSI Registration/ Shops and establishment licence No.:
- e) Current dealership agreement with Principal:
- f) Relevant ISO Certificate, if any

9. Name and Address of Bank & Account No.

 Credit Limit

10. Details of Major Customers:

Name of Autonomous Institutions / Government department/Government Hospitals/ Major public sector undertaking / Research and Development Institutions where your firm is registered:

| SL. No. | Name of the institution | Empanelled for | Contact Name | Contact Number |
|---------|-------------------------|----------------|--------------|----------------|
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11. Other Information:

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| Please enclosed the following: | |
| 1 | Balance sheet and P&L A/c for last three years |
| 2 | Income Tax clearance Certificate for last three years |

DECLARATION BY VENDOR

I HEREBY CONFIRM THAT THE INFORMATION FURNISHED IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature
(Proprietor/ Partner/Chief Executive)

Name: -----

Seal of Vendor: -----

For BBCI office use only

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|----------------------------|
| Inspection carried out by: |
| Inspection date: |
| Vendor Code: |
| Signature of Inspector: |
| Approved/Rejected by: |

Officer – In- Charge

APPLICATION FORM FOR DEPOSITING PAYMENT AGAINST BILLS IN BANK ACCOUNT BY ELECTRONIC CLEARING SERVICE / NEFT

- 1. NAME OF THE VENDOR :
- 2. ADDRESS, TELEPHONE NO. MAIL ID :
- 3. PARTICULARS OF BANK A/C :
- 4. BANK NAME :
- 5. BRANCH NAME :
- 6. 9- DIGIT CODE NO OF THE BANK AND BRANCH APPEARING ON THE MICR CHEQUE ISSUED BY THE BANK :
- 7. NEFT/IFSC CODE :
- 8. ACCOUNT TYPE (S.B. A/C- CURRENT A/C OR CASH CREDIT) :
- 9. LEDGER NO./LEDGER FOLIO NO :
- 10. ACCOUNT NUMBER (AS APPEARING ON THE CHEQUE BOOK) :

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I HEREBY DECLARE THAT THE PARTICULARS GIVEN ABOVE ARE CORRECT AND COMPLETE. IF THE TRANSACTION IS DELAYED OR NOT EFFECTED AT ALL FOR REASONS OF INCOMPLETE INFORMATION, I WOULD NOT HOLD THE USER INSTITUTION RESPONSIBLE. I AGREE TO DISCHARGE THE RESPONSIBILITIES AS A PARTICIPANT UNDER THE SCHEME.

SIGNATURE OF THE VENDOR WITH SEAL

CERTIFIED THAT THE PARTICULARS FURNISHED ABOVE ARE CORRECT AS PER OUR RECORDS.

IGNATURE OF THE AUTHORIZED

OFFICIAL FROM THE BANK INVESTOR/CUSTOMER

BANK STAMP:

Date:

DR BHUBANESWAR BOROOAH CANCER INSTITUTE

A Grant- In- Aid Institute of Department of Atomic Energy, Govt. of India
& a unit of Tata Memorial Center, Mumbai
Gopinath Nagar, Guwahati-781016, Assam

CATEGORY WISE LIST OF ITEMS

| SL. No. | Category | Particulars Name of Items |
|---------|--|---|
| 1 | Computer Peripherals | CPU, Monitor, Keyboard, Mouse, Printer, Scanner, Webcam, Pendrive, External Hard Disk, Microphone, Speaker, Wide Angle Camera For Video Conference etc. |
| 2 | Computers | Desktop Computers, Laptop etc. |
| 3 | Networking components | Cat-6 Cable, Rj-45, HDMI Cable, Unmanaged Switch, Lan Tester, Crimping Tool, VGA Cable, Power Cable, Cabinet, IO Box, Punching Tool, Manage Switch etc. |
| 4 | Computer Components (Hardware) | SMPS, Ram, Motherboard, Processor, Internal Hard Disk, CMOS Battery, Graphics Card, Printer Cartridge etc. |
| 5 | OT Equipment | Warming Backet, Fluid Warmer, Syringe Pump, Infusion Pump, Patient Monitor, Nerve Stimulator, Vein Finder, Medical Grade Video Recording System, Head Light, Suction Machine, Mobile Light etc. |
| 6 | ICU Equipment | Syringe Pump, Infusion Pump, Air Mattress, Ultrasonic Nebulizer Machine etc. |
| 7 | OT instruments other than surgical hand instruments | Cystoscopy Punch Biopsy, Micro Motor Hand Pic, Sagital Saw Hand Pic, LED Laryngoscope, Punch Biopsy Forceps for ENT Oncology etc. |
| 8 | ICU Consumables for monitor, Ventilator and similar | NIBP Cuff for Patient Monitor, Connecting Host Tube for BP Cuff, SPOS Probe, 5 Lead ECG Cable, Temperature Probe, Patient Circuit, HMB Filter, Bacteria Filter, Power Cord for Monitor etc. |
| 9 | Surgical Hand Instruments like forceps etc. | Artery Forceps, Toothed Forceps, Mosquito Forceps, Lifting Forceps, Sponge Holding Forceps, Tracheal Dilator, etc. |
| 10 | Hospital Furniture | Bed Side Locker, Wheel Chair, Stretcher Trolley, Square Trolley etc. |
| 11 | Disposable Consumables | Bed Pen, Urinal, Sputum Mug, IV Set, Cannula, Three way Connector, Specimen Container, Swab Stick, Disposable Apron, Cap, Mask etc. |
| 12 | Sanitization articles | All kind of sanitization materials for hospital use. |
| 13 | Office Furniture (Brands like Godrej, Steel & Style, Zuari Furniture etc.) | Office Table, Computer Table, Revolving Chair, Visitors Chair, Office Almirah etc. |